

# APPLICATION FOR EMPLOYMENT

Surname		First Name		Middle Initial
Address			City	
Postal Code	Phone	Wages Expected	SIN #.	
Position applying for:			Today's Date	

Check off the following **YES** or **NO** questions:

1. Are you legally eligible to work in Canada?
2. Are you available immediately?

<b>YES</b>	<b>NO</b>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

If you have answered **NO** to any of the questions above please give details:

3. Do you have any friends / relatives that work with us?
4. Have you ever been employed by Fonthill Lumber / Fonthill Roof before?
5. Have you ever previously applied to work with Fonthill Lumber / Fonthill Roof before?
6. Have you ever been convicted of a criminal offence for which a pardon has not been granted?

<b>YES</b>	<b>NO</b>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

If you have answered **YES** to any of the questions 3 through 6 please give details:

Are you employed now ?  
 \*if so, may we contact your present employer?

<b>YES</b>	<b>NO</b>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

## CHECK THE FOLLOWING

<b>Available for:</b> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary <input type="checkbox"/> Shift <input type="checkbox"/>	<b>Discovered us through:</b> Personal Contact <input type="checkbox"/> Advertisement <input type="checkbox"/> Employment Agency <input type="checkbox"/> Government Agency <input type="checkbox"/> Other <input type="checkbox"/>	<b>Language spoken:</b> English <input type="checkbox"/> French <input type="checkbox"/> Other: <input type="checkbox"/> Specify _____	<b>Language written:</b> English <input type="checkbox"/> French <input type="checkbox"/> Other: <input type="checkbox"/> Specify _____
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## EDUCATION

SCHOOL	CITY	MAIN COURSE(S)	YEARS (YY)		DIPLOMA / DEGREE GRANTED / EXPECTED
			From	To	
University or College					Yes <input type="checkbox"/> No <input type="checkbox"/> Title: _____
High School					Yes <input type="checkbox"/> No <input type="checkbox"/> Title: _____
Other (specify)					Yes <input type="checkbox"/> No <input type="checkbox"/> Title: _____



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**Professional associations or qualifications** (including skills, experience, training) that would be of interest to us?  
Do not include organizations that identify your religious, national or ethnic background.


**Outside interests** (activities, hobbies, sports, leisure) Do not include organizations that identify your religious, national or ethnic background.


## EMPLOYMENT HISTORY

Company Name		Employer / Supervisor		May we call ? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Street and City			Phone Number		Date Employed From:                      To:
Position Held	Final rate pay	Duties			
Company Name		Employer / Supervisor		May we call ? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Street and City			Phone Number		Date Employed From:                      To:
Position Held	Final rate pay	Duties			
Company Name		Employer / Supervisor		May we call ? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Street and City			Phone Number		Date Employed From:                      To:
Position Held	Final rate pay	Duties			

## PERSONAL REFERENCES

Give below the names of two persons **not** related to you, whom you have known for at least one year.  
Do not list pastors, priests or ministers.

NAME	CITY OF RESIDENCE	PHONE NUMBER	OCCUPATION	YEARS ACQUAINTED

### \*\* DRIVER APPLICANTS ONLY (ABSTRACT REQUIRED) \*\*

Driver License No.		Expiry Date	Class of License
<b>EXPERIENCE</b> Type of Vehicle	Transmission		Avg. hrs. driving/day

## DISCLOSURE STATEMENT

I authorize **Fonthill Lumber Inc. or Fonthill Roof Trusses Inc.** to verify all statements contained in this application for employment and to contact my previous employers for references except as limited above for my present employer. I understand and permit **Fonthill** to make inquiries of and request any information from persons and companies noted and referred to in this application form, noted in any resume, letter or other material furnished by me, and consumer, credit or investigative reporting agencies. I understand and agree that no person or organization shall be liable as consequence of the answers given to such inquiries.

I understand that my employment is conditional upon **(1)** my passing skill test *(if required)* **(2)** my passing any physical or psychological examination or test for the purpose of determining whether I am incapable of performing or fulfilling the essential duties or requirements attending the performance of the skills and duties of my employment **(3)** **Fonthill** receiving satisfactory employment references, *(if required)* **(4)** my signing an employment agreement relating to their terms and conditions of employment which shall govern the relationship **(5)** my providing my date of birth and eligibility to work in Canada and **(6)** my providing any required academic or occupational certificates, licenses or other reasonable requested documentation.

I authorize and to agree that in the event that my employment is terminated for any reason and I am indebted to **Fonthill Lumber Inc. or Fonthill Roof Trusses Inc.** **Fonthill** may set off the said amounts against any remuneration of any kind owed to me as a result of my employment with **Fonthill** including but not limited to any bonus, severance pay, termination pay, outstanding remuneration and vacation pay. I hereby to provide any authorization necessary to allow **Fonthill** to set off against any such amounts as reasonable requested.

I understand that my employment with **Fonthill Lumber Inc. or Fonthill Roof Trusses Inc.** will include a probationary period of ninety (90) full working days, during which time my attitude and skills will be assessed. I understand that if my attitude or skills are below **Fonthill's** acceptable standards or if I am willing or unable to properly carry out my duties, in the sole discretion of **Fonthill** it has the right to terminate my employment at any time during the first ninety (90) full working days of the probationary period without cause or notice or money in lieu of such notice.

I agree to become a member of any company compulsory benefit plan(s) and to remain a member of such plan(s) for the period that the requirements exists.

**I certify that all statements I have made in this application and my resumes, letters or other materials furnished or submitted by me are absolutely true and correct. I acknowledge that any false, misrepresented or omitted statements are sufficient to disqualify me from consideration for employment, could result in a withdrawal of any offer already made and constitute just cause for the termination of my employment, regardless of seniority or other considerations.**

We sincerely appreciate your interest in our company. We will give you full and fair consideration for employment with us. **Fonthill Lumber Inc. or Fonthill Roof Trusses Inc.** is committed to the principles of the Ontario Human Rights Code. A thorough understanding of your experience and qualifications will assist us in placing you in the most suitable initial position and will help us in planning your future with **Fonthill**. The information you provide us will, of course be held in the strictest confidence.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date